PERSON SPECIFICATION

POST TITLE: Delivery Driver/Stores Assistant (CPU)

DIVISION/UNIT: Operations / Facilities Services

JOB SPECIFIC COMPETENCIES

	Essential	Desirable	Evidence/Method of Assessment
Experience	1. Knowledge of stock/storage control. 2. Experience in recording food temperatures and monitoring food safety controls.	1. Experience of working in a stores' environment. 2. Previous experience of frozen food delivery.	Application Form References Interview
Skills/Abilities	1. Ability to work as part of a team or alone as necessary. 2. Ability to plan and organise own workload. 3. Effective communication Skills. 4. Basic literacy skills. 5. Awareness of Health and Safety.		Application Form References Interview
Education & Qualifications	1. Elementary Food Hygiene Certificate.		Application Form Interview
Personal Qualities	1. Ability to cope with the demands of the post and attend on a regular basis. 2. Flexible and adaptable.		Interview References
Additional Job-Related Requirements	1. Category B Driving Licence.		Application Form Post Interview Check